

Organized Project & Association Support



Taking steps
to help your
group succeed.

VANCOUVER-CLARK
**PARKS &
Recreation**

Parks Foundation
CLARK COUNTY

Parks Foundation Support

The Parks Foundation of Clark County can act as a fiduciary agent to help you manage your organization in the following ways...

- Provide nonprofit status for tax deductible donations
- Establish a separate line account for the project under appropriate municipality
- Receipt and track donations, payments, etc.
- Pay invoices as appropriate and approved by the Parks Dept.
- Provide accounting records
- Promote the organization and activities as appropriate
- Provide fundraising advice
- Coordination with Parks & Recreation Department staff

Note: As a stipulation of accepting and holding funds, any interest earned from any amounts deposited with the Foundation will remain with the Foundation

Requirements

- Organization or individual Parks Foundation membership
- Provide a letter to the Parks Foundation outlining the purpose of the project and estimated dollar amount that will be donated
- Report all fundraising activities and events related to your project
- Direct donors to make checks payable to the Parks Foundation with a reference to the special project fund
- Utilize Parks Foundation donation forms
- Provide invoices with specific dollar amounts for specific project purposes that have been approved by the municipality and that do not exceed the available account balance.
- Gain approval for all uses of Parks Foundation and Department logos and/or name for project or event

Getting Started

Do you have an idea for a project in a park? Contact your local Parks & Recreation Department to discuss your idea or event.

Battle Ground 360.342.5385
La Center 360.263.2484
Vancouver-Clark 360.619.1113
Yacolt 360.686.3922

Camas 360.834.7092
Ridgefield 360.887.8251
Washougal 360-835-2662 x137

You may reach the Parks Foundation of Clark County at 360.619.1170 or cheri.martin@parksfoundation.us